



All information held by MOCHII is kept securely within the guidelines of our Data Protection Policy and in accordance with the Government's Data Protection regulations.
 All parents and young people can request a copy of our policy by emailing admi.mochii@gmail.com Thank you.

Name of young person		DOB
Address		
Ethnicity:	Religion:	
Gender:		
Parent/Guardian Details:		
Your Name:		
Address:	Relationship to YP:	
Email address:		
Ethnicity:	Religion:	Mobile number
Gender:		

EMERGENCY CONTACT 1	EMERGENCY CONTACT 2
Name: _____	Name: _____
Tel No: _____	Tel No: _____
Relationship: _____	Relationship: _____
(Grandparent/neighbour, etc)	(Grandparent/neighbour, etc)

Medical & Other Details (Please circle appropriate answer)	State Yes or No and provide any relevant further details such as medication, reactions, and anything staff need to be aware of to assist in an emergency, or anything they must avoid .
Do you consider your child to be disabled under the Equality Act 2010? The Equality Act 2010 defines a person as disabled if: they have a physical or mental impairment. the impairment has a substantial and long-term adverse effect on their ability to perform normal day-to-day activities.?	If yes, please provide details.

Does your child have a diagnosis?		
Does your child have a medical condition that requires medication?		
Does your child use a wheelchair?		
Does your child have any allergies or specific dietary requirements?		

Hobbies and Interests:
Crisis/Meltdown notes:
Additional Notes:

Please read the statement below, sign and date.

- I certify that the information given on this form is correct.
 - I give permission to any emergency treatment deemed necessary by a medical professional.
 - I therefore authorise the Leader or Assistant Leader to sign on my behalf any written forms of consent required by hospital authorities should a delay to obtain my signature be considered, in the opinion of the medical professional concerned, likely to endanger my child's health or safety.
 - I understand that whilst every care will be taken by the organisers, they cannot be held responsible for incidents arising out of the unreasonable behaviour of my child or others, nor for the loss or damage to personal property.
 - I understand that the data protection policy and information privacy policy is available to download on the MOCHII website at www.mochii.co.uk
 - I have read and understood MOCHII's Behaviour Policy.
 - I also agree that the Club can share the information, on a need to know basis, to ensure that my child is adequately supported as possible, during Club hours, e.g. medical emergencies, risk management.
- Please circle YES NO

Signed: _____ Date: _____
(Parent/Guardian)

Consent information:	
<i>To be completed by parent/carer:</i>	
<input type="checkbox"/> I consent to MOCHII retaining the information on this form.	
<input type="checkbox"/> I can confirm that I have read, or been made aware of, the organisation's Data Protection Policy .	
<input type="checkbox"/> I can confirm that I have read or been made aware of how the organisation will store this information within the organisation.	
<input type="checkbox"/> I consent to receiving further marketing information regarding MOCHII services, training and events.	
<input type="checkbox"/> I consent to MOCHII taking photos of club activities for the purposes of training and advertising of the company <i>(Please do not tick this option if you DO NOT want your child to be in any photos)</i>	
Signature of parent /carer:	
Print name parent/carer:	
Date:	

Young Person Behaviour Policy and Agreement.

It is important to us that all service users feel welcomed and are in a safe environment when accessing our services.

We will be enforcing a strict 3 strike rule, whereby all service users will be given a maximum of 3 warnings if they are displaying challenging behaviour which affects the well-being of other service users or staff. We believe 3 opportunities is sufficient warning before service users will be asked to leave.

If you have any further concerns or queries, please feel free to contact MOCHII at admi.mochii@gmail.com

The aims of our Behaviour Policy are to help service users to:

- Develop a sense of caring and respect for one another.
- Build caring and co-operative relationships with other participants and staff members.
- Develop a range of social skills and help them learn what constitutes as acceptable behaviour.
- Develop confidence, self-discipline and self-esteem in an atmosphere of mutual respect and encouragement.

Behaviours which will be challenged with a verbal warning are:

- Rudeness, swearing at or disrespecting leaders or other group members
- Taunting other club members or making someone feel unwelcome
- Behaviour that could lead to some one getting hurt or cause damage to the building, property or equipment

If behaviour persists the young person will receive a 2nd warning, however if this behaviour continues to persist, the young person will be asked to leave the session. Parents/Guardians will be notified to advise them of the circumstances and request that they collect their child or give permission for them to leave by themselves. Young people will only be in a position to return after a meeting to review their behaviour. If this occurs MOCHII will not be in a position to incur the cost of transport home, especially on trips.

Serious misbehaviour that warrants suspension or exclusion:

- Physical aggression/ fighting
- Intimidating or threatening behaviour
- Bullying
- Racism
- Stealing
- Wilful damage
- Perceived to be under the influence of or in possession of alcohol or drugs
- Possession of anything that can be used as a weapon

If the above occurs, we will initiate the above process with Parents/Guardians.

Recording warnings

All warnings are to be recorded and kept in accordance with our data protection policy, a copy of which can be obtained on request.

Please sign to confirm that you have understood our Behaviour Policy and agree to it.

Signature of parent /carer and name:	
Date:	